



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: December 10, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of December 14, 2015

December 14, 2015 Monday	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse Rm 203
	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	Farmland Conservation Easement Commission	12:30 p.m.	Jefferson County Courthouse Rm 203
December 15, 2015 Tuesday	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
December 16, 2015 Wednesday	Land and Water Conservation Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
	Land Information Council	8:30 a.m.	Jefferson County Courthouse Rm 203
December 17, 2015 Thursday	HOME Consortium Board	9:00 a.m.	Waukesha County 515 W. Moreland Blvd. Rm 355 Waukesha, WI 53188
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse Rm 205
December 18, 2015 Friday	Law Enforcement and Emergency Management Committee & CDBG Public Hearing	8:30 a.m.	Jefferson County Courthouse Rm 112
December 19, 2015 Saturday	No Scheduled County Meetings		
December 20, 2015 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, DECEMBER 14, 2015

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Communications**
- 7. Site Inspections for Petitions to be Presented in Public Hearing on December 17, 2015:**
 - R3859A-15 – Wayne & Joanne Armstrong, Oestreich Lane, Town of Oakland
 - R3858A-15 – Wayne & Joanne Armstrong, W8135 US Highway 12, Town of Oakland
 - R3860A-15 – Lars Hans Lein/Lein Acres LLC Property, Woodside and Rockdale Roads, Town of Sumner
 - R3861A-15 – Wilbur Miller, N8402 Witte Lane, Town of Watertown
 - CU1862-15 – Frank Pedone, Pedone Investments LLC Property, Town of Ixonia
- 8. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road
Room 12
Jefferson WI 53549**

DATE: Monday, December 14, 2015

TIME: 8:30 a.m.

Committee Members: Paul Babcock (Chair) Ed Morse
Glen Borland (Vice Chair) Dick Shultz
Peter Hartz (Secretary)

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes for November 9, 2015
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Update, Discussion and Input on nEXT Generation Model
9. Review of 2015 Departmental Budget - UW-Extension
10. Review and Update on the Administrative Specialist Position – UW-Extension
11. Discussion of Monthly Agent Reports – Sarah Torbert, LaVern Georgson, Steve Grabow, Kathleen Eisenmann
12. Discussion to Identify Future Agenda Topics
13. Adjourn
 - Next Scheduled Meeting: Monday, January 11, 2016

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.



Farmland Conservation Easement Commission Agenda

Jefferson County Courthouse

311 S Center Ave, Rm 203

Jefferson, WI 53549

Monday, December 14, 2015 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the November Agenda
5. Approval of the November 9, 2015 Meeting Minutes
6. Communications
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion on Rodell Lea's Easement Compliance
9. Discussion on Dale Neupert's Easement Compliance
10. Discussion and Possible Action on Burlingham Donated Easement
11. Discussion and Possible Action on Steve Punsel's Application
12. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) Applications
 - Greg Wilke, Town of Waterloo
 - Cliff Haberman, Town of Milford
13. Discussion and Possible Action on Greg Wilke's Re-Appraisal
14. Discussion and Possible Action on Cliff Haberman's Re-Appraisal
15. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
16. Discussion on the 2016 Budget
17. Discussion on Strengthening ***Agricultural Enterprise Areas***
18. Discussion on Future Events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach
19. Discussion on Items for the Next Agenda
20. Next Scheduled Meeting:
 - January 11, 2016 @ 12:30 in Room 203
21. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, December 15, 2015 @ 8:30 a.m.

Committee Members: James Braugher, Chair; Jim Mode, Vice-Chair; Greg David, Secretary; Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments - Members of the Public who wish to address the Committee on specific agenda items must register their request at this time
6. Communications
 - a. Introduction of Casey Radtke, Human Resources Coordinator and Karen Mundt, Benefits Administrator
7. Approval of October 20, 2015 minutes
8. Discussion to recommend amendment to Personnel Ordinance HR0640, Health Insurance, defining when voluntary cancellation of coverage can occur
9. Discussion and possible recommendation to amend authorizing leave of absences under Personnel Ordinance HR0450, Leave of Absence without Pay
10. Review Human Resources Department monthly Financial Reports from September, 2015, and October, 2015
11. Report from Human Resources Director
 - a. Human Resources October and November monthly Reports
 - b. Vacant Position requests
 - c. Emergency Help requests
 - d. Hiring above minimum/providing additional steps
12. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), consideration of employee discipline and Section 19.85 (1)(f), consideration of medical data of specific person(s) as it relates to requests of personal leave of absences
13. Reconvene into open session for consideration and possible action regarding items discussed in closed session
14. Set next meeting date and agenda
15. Adjournment

Next scheduled meeting: Tuesday, January 19, 2016 @ 8:30am.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701

Wednesday, December 16, 2015 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Frank Anfang (FSA Rep)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the December Agenda
5. Approval of the November 18, 2015 Meeting Minutes
6. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) December 2015 Report
7. Citizen Comments (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion and Possible Action on Participation with the Watertown Adaptive Management Program
10. Discussion and Possible Action on 2015 Cost Share Contract Carry-Overs
11. Discussion on Hoards Dairyman Manure Pit
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
14. Review of the Monthly Financial Report (October)
15. Discussion on Items for the Next Agenda
16. Next Scheduled Meeting:
 - If we choose to have a January meeting it will be scheduled for January 20, 2016 @ 8:00 am in Room 112.Typically we forgo a January meeting due to the Holidays and a light agenda.
17. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY LAND INFORMATION COUNCIL

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON WEDNESDAY, DECEMBER 16, 2015

Andy Erdman, Staci Hoffman, John Jensen, Rob Klotz, Joanne Larson,
Todd Lindert, Jim Morrow, Steve Nass, Tracy Saxby, Mark Watkins,
Roland Welsch

- 1) Call to Order
- 2) Roll Call
- 3) Certification of Compliance with Open Meetings Law Requirements
- 4) Review and Approval of Agenda
- 5) Public Comment
- 6) Approval of July 22, 2015 Land Information Council Meeting Minutes
- 7) Communications
- 8) Discussion and Possible Action on the Draft Jefferson County Land Information Plan Review
- 9) Adjourn

If you have questions regarding these matters, please contact the Land Information Office at 920-674-7254.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, December 17, 2015

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Approval of Agenda**
- 5. Explanation of Process by Committee Chair**
- 6. Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, December 17, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and an application for conditional use permit. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3858A-15 – Wayne & Joanne Armstrong: Rezone approximately 2 acres of PIN 022-0613-2214-000 (34.35 Acres) at **W8135 US Highway 12** in the Town of Oakland to add it to an adjoining A-3-zoned lot.

R3859A-15 – Wayne & Joanne Armstrong: Create a 2-acre building site in the Town of Oakland from PIN 022-0613-2323-001 (6.785 Acres) on **Oestreich Lane**.

R3860A-15 –Lars Hans Lein/Lein Acres LLC Property: Rezone to create a 2-acre building site on **Woodside Rd** and a 4-ac building site adjoining it with access onto **Rockdale Rd** from PIN 028-0513-0613-000 (25.453 Acres) in the Town of Sumner.

R3861A-15 – Wilbur Miller: Create a 3.5-acre building site at **N8402 Witte Lane** in the Town of Watertown from PIN 032-0815-2323-000 (46.03 Acres).

CONDITIONAL USE PERMIT APPLICATION

CU1862-15 – Frank Pedone/Pedone Investments LLC Property: Conditional use to allow a construction company as a tenant in the Industrial zone at **W1223 Linden Rd** in the Town of Ixonia on PIN 012-0816-2723-004 (3.414 Acres).

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A recording of the meeting will be available from the Zoning Department upon request.

Office of the Sheriff – Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Jerry Haferman
Administrative Captain



Duane Scott
Patrol Captain



Paul Wallace
Jail Captain

AGENDA

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Jefferson County Courthouse, Room 112
311 S. Center Ave.
Jefferson, WI 53549

Friday, December 18, 2015 @ 8:30 a.m.

DWAYNE MORRIS, CHAIR; AMY RINARD, VICE CHAIR; AL COUNSELL, SECRETARY; KIRK LUND; MICHAEL WINEKE

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Approval of the November 20, 2015 meeting minutes and the September 8, 2015 special meeting minutes.
7. Communications
8. Public Hearing – Community Development Block Grant (Emergency Management)
9. Community Development Block Grant discussion
10. Update on new jail camera system
11. Grants – Update of ongoing or new grants
12. Report from the Sheriff
13. Review monthly bills and financial items (November)
14. Report on the budget
15. Review monthly jail and patrol activity reports
16. Discuss / approve jail assessment fund items
17. Next meeting date is January 22, 2016 (Emergency Management)
18. Adjourn

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Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310